

**Beverley Barge Preservation Society
Trustees Meeting
7.30 p.m. Thursday 8th December 2011
MV Syntan, Crane Hill Wharf, Scaife Mews, Beverley**

	<p>Discussion with Beverley Beck Boat-owners Association(BBBA) about plans for Jubilee Celebration on Sunday 3rd June 2012.</p> <p>In a pre-meeting trustees received a report on the advance planning for a celebration of the Queen's jubilee on 3rd June. There will be a water pageant in the morning to coincide with a major event on the Thames that afternoon.</p> <p>It was agreed that BBPS would offer cooperation and support in organising the event which is coordinated by Hamish Stewart of the BBBA; Jon Mager will liaise with Hamish and report back to the general meeting prior to a further meeting with the BBBA in February 2012.</p>	<p>Action</p> <p>J Mager</p>
1.	<p>Attendance</p> <p>Iain Campbell welcomed Trustees aboard.</p> <p>Aboard. Iain Campbell, Jon Mager, Brian Holmes, Stuart Pinchbeck, Jenny Pinchbeck, Tony Hardwidge, Eddie Cunningham, Bill Gillyon, Bill Cooper.</p>	
2.	<p>Minutes of the previous meeting were agreed as a correct record.</p>	
3.	<p>Matters Arising</p> <p>a. Draft letter to set out standards expected for helmsmen on vessels used by the BBPS.</p> <p>Action. The standard adopted for helmsman will be similar to legal requirements for driving a vehicle. There will be an office notice and letter summarising standards of health and sobriety and the skipper will ensure that helmsmen are informed of their responsibilities.</p>	<p>I Campbell T Hardwidge</p>
4.	<p>Correspondence None</p>	
5.	<p>Trustees Report and Accounts for 2010-11</p> <p>The Chairman introduced a draft Trustees Report.</p> <p>The Treasurer reported on the draft accounts. The Society achieved a positive cash flow for the year and he praised Pat Hardwidge for her highly effective support.</p> <p>Main issues identified : the need to recruit additional qualified skippers, importance of training to create a shore crew .</p> <p>Action.</p> <p>a. Jon Mager will invited local media to an interview with the current skipper, Tony Hardwidge, with the aim of recruiting skippers. (See also training below.)</p> <p>b. Tony Hardwidge will report to the next General meeting with proposed dates for a training event to create a shore crew able to manage the SYNTAN for meetings and static events.</p> <p>c. The draft annual report was approved subject to amendment to record Pat Hardwidge's contribution.</p> <p>d. The draft accounts were approved.</p>	<p>J Mager</p> <p>T Hardwidge</p> <p>I Campbell</p> <p>B Holmes</p>
6.	<p>Financial arrangements for cash purchases and reimbursement</p> <p>Discussion of effective arrangements to ensure adequate cash to cover minor expenses and also major expenses during events or work on the SYNTAN e.g. dry docking.</p> <p>Action. Brian Holmes will report on revised cash arrangements including a possible imprest account to the March Trustees meeting.</p>	<p>Brain Holmes</p>
7.	<p>Licence and Planning Permission for Crane Hill Wharf/ Operation of MV Mermaid and MV Sun</p> <p>Jon Mager reported that following the submission of information requested by East</p>	

	<p>Riding of Yorkshire Council (ERYC) officers the Planning Department has required an application for planning permission for the <i>SUN</i> and the <i>MERMAID</i>. Research confirmed that there was already permanent planning permission for a mooring for <i>SYNTAN</i> as a museum and educational facility.</p> <p>Action. Jon Mager and Iain Campbell to arrange site meeting with a planning officer to clarify rationale for further planning in view of the intended uses of <i>MERMAID</i> and <i>SUN</i> with a report back to the next general meeting.</p>	<p>J Mager I Campbell</p>
8.	<p>Update on budget for 2011-12 Action: Brian Holmes to report to the March meeting (see AGM costs below)</p>	<p>B Holmes</p>
9.	<p>Training Proposals Iain Campbell introduced proposals for formal training (paper circulated). It would be important to create a separate company wholly owned by the BBPS. The aim would be to establish a training centre based on RYA certification and with possible links to apprenticeships with local employers. It would be important to establish partnerships with Local Authorities, Further Education Colleges and employers and the first step would be the formal training of a lead trainer as an RYA instructor.</p> <p>Action. It was agreed to proceed with RYA training for the skipper, Tony Hardwidge with appreciation of the generous sponsorship provided by Eddie Cunningam. Jon Mager and Iain Campbell will contact potential partners and a detailed training plan will be updated at the March Trustees meeting.</p>	<p>T Hardwidge J Mager I Campbell</p>
10	<p>Festival Programme 2012 Already dealt with at the last general meeting and publicised in the Newsletter</p>	
11	<p>Recommendation for cost of services to next AGM Discussion of the need to ensure that hire and trip charges cover costs. Action: Brian Holmes and Eddie Cunningham to examine the 2011-12 budget and all costs to report on hire and trip charges to the March 2012 trustees meeting.</p>	<p>B Holmes E Cunningham</p>
12	<p>AOB a.Consideration of wet room Action. Detailed proposal and costing to be considered at next Trustees meeting.</p>	<p>J.Pinchbeck</p>